

## HELPFUL MOVING TIPS

Over the years, we've learned certain questions about moving occur more often than others. For your convenience, we have compiled a list of helpful suggestions. Please read this information and if you have any additional questions or wish further assistance, feel free to contact your Alaska Terminals, Inc. representative. They will be happy to help you in any way possible. We want your relocation to be a safe and pleasant one!

### ✓ Important Papers

Have a portable file or briefcase for important documents needed during your time in transit. Such as passports, children's school records, moving papers and tax information if your shipment will be in storage for any length of time.

### ✓ Get to know your Household Goods (HHG's)

Take a walk through your home and survey your belongings closely. If a particular item is of great concern, make note of it and point it out to your representative. We are always interested in your concerns. Sometimes a photograph or a video can be an excellent way to document your special belongings.

### ✓ Factory Cartons

Original factory cartons are excellent for shipping. If you have any, point them out to your packers and they will gladly use them. If not, adequate packing materials can be provided or purchased.

### ✓ Dresser Drawers

Dresser drawers can remain full during the shipment. Any fragile items or items too heavy for the dresser must be removed and packed separately. In addition, any items of high value or containers that might leak should also be removed. This available space can be filled with blankets, pillows, clothing, etc....

### ✓ Beds and Bedding

Your driver will see that your beds are set up and placed in their proper rooms. It is always beneficial prior to the move to place a clean set of bedding in the dresser that corresponds with the bed for that room. This makes it convenient on move-in day for making up the beds.

✓ Organization

Just before packing day, place items that have been stored in other areas of the house in their “normal” rooms, i.e. kitchen items stored in the garage or hall closet should be placed in the kitchen. This will make organizing easier during unpacking at destination.

✓ Fasteners

Have some small sacks or ziplock bags available to place fasteners, screws, wires, etc. in. Label these bags and place them in a safe designated area such as a cabinet or dresser drawer.

✓ Delivery Care Package

Special box to be loaded last and unloaded first. This box should contain basic tools, toiletries, kitchen needs (disposable utensils, cups, plates, etc), cleaning supplies, children’s games, pet supplies, and any other items you may need during the first day in your new home.

✓ Gas Barbecues

Gas grills are a common household item and can be moved with the exception of the propane tank. **PROPANE TANKS ARE STRICTLY PROHIBITED FROM SHIPPING.**

✓ Electronics

Shipping electronics is perfectly safe with proper packing and handling. Never ship a CD player or computer with a disc loaded in the unit! It is also in your best interest if shipping computer printers that print cartridges are removed. Upon delivery, always allow your electronics (t.v, stereo, computer) plenty of time to acclimate to the temperature of your new home before using. Particularly if your car has been traveling in cold weather conditions. Six to eight hours should be sufficient time.

✓ Water Beds

There are many different styles of waterbeds. In some cases a third party is recommended to drain and dismantle a waterbed. Most shippers choose to perform this task on their own. When available, it is always best to follow the manufacturer’s disassembly and draining instructions. If you feel a third party is necessary, Alaska Terminals, Inc. will assist you in making these arrangements.

✓ Appliances

Refrigerators and freezers must be defrosted at least 24 hours before the move. Doors should be left open to dry thoroughly. Certain appliances require special servicing / disconnecting to insure their safe transportation. A third party other than the packers must disconnect gas appliances, if they are still connected on move day. Alaska Terminals will make arrangements for this service and additional charges will incur.

✓ Items prohibited from shipment

Perishables, live plants, and frozen food if shipment is moving more than 150 miles, combustible articles, paint or related articles whose contents could cause damage to other items in the shipment, ammunition. Valuables such as old coins, jewelry, furs, etc., should be taken with you. **Shipment that must be transported through Canada cannot contain guns, animal rugs, mounts, etc.** If questions arise about what items cannot be shipped please contact Alaska Terminals.

✓ **Final Walk Through**

On the final day of your move it is in your best interest to check all drawers and closets and any obscure places in your home to make sure all items have been packed and loaded. We cannot stress the importance of a thorough final walk through. **IT IS ULTIMATELY THE SHIPPERS RESPONSIBILITY TO MAKE SURE ALL OF THEIR ITEMS ARE LOADED.**